

## B2602 Internship TPI / Education

### Code

PXP

### Workload

900 h

### ECTS (Credits)

30 CP

### Subject Semester

5 or 6

### Frequency

Each semester

### Length

1 Semester

### Class type

Core Course TPI

### Teaching Mode

Seminar, Internship

### Contact Hours

Introduction: 2x 1 wsh/ 30 UE

Reflexion: 15 UE

Evaluation: 8 UE

### Individual Study (inkl. Exam.)

40 h

### Additional Time Requirement

Internship: 820 h (min.)

### Course objectives: Professional expertise

Students acquire knowledge of:

- educational activities in the chosen field of action,
- concepts, methods and techniques used in the field of action,
- the structures and practical assignments in this field,
- the general and particular system in which the organisation/project participates,
- the use of administrative techniques (e.g. record keeping, filing, correspondence),
- the important legal sources for the practice (e.g. laws, ordinances, instructions, administrative regulations),
- the importance of the participation of the target group.
- public relations and fundraising,
- networking and intersectoral and interorganisational cooperation.

### Course objectives: Skill set

Students are able to

- establish contact and relationship processes and to communicate within the system according to the standards,
- understand the work, the ground situation and the circumstances of the target group to be able to act professionally (target groups can also be communities or institutions),
- apply and reflect on methods relevant to the field of work,
- clarify their own professional responsibility and role,
- work as teamplayers and deal appropriately with stress and conflicts at the workplace,
- apply administrative techniques and write assignments (e.g. statements, social reports),
- reflect on processes, taking into account the practical relevance of communication and interaction theories as well as ethical issues relating to human rights and human dignity,
- reflect and critically examine on the conditions and legal and institutional frameworks and structures in which the project or organisation they work with is embedded,
- see the professional action in the context of organisational and institutional competencies and limits,
- deal with diversity in a reflective manner,
- reflect on a theological dimension in a religion-neutral field of practice and reflect on religious and ethical questions and references, both personally and professionally,
- see the professional action in the context of personal competencies and limits,
- in case of internship abroad to compare the legal situation with the legal situation of a comparable organisation/institution in Germany (in the case of federal state rights, with a federal state of choice).

### Contents

- Introduction to the internship semester.
- Preparatory seminars on topics such as professional closeness and distance, culture shock and self-care.

- With the help of the above-mentioned learning objectives, the internship provider draws up a personal training plan together with the students within the first month of the internship.
- The students familiarize themselves with the realities of professional work by taking on tasks to be completed independently under guidance and supervision.
- Their experiences and learnings are documented in a written documentation with an evaluation.
- During the internship follow-up supervisions/practice reflections takes place.
- After completion a final presentation and evaluation will be done.

### **Teaching Mode**

Preparatory tutorial, Internship, follow-up supervision/practice reflection, final presentation and evaluation

### **Prerequisites**

Completion of the lower division courses (first four semesters).

### **Forms of Examination and Evaluation**

- Internship certificate for the period completed by the internship provider.
- Job reference issued by the internship provider.
- Confirmation of participation in teaching and supervision sessions by the IHL-Internship-Office.
- Portfolio (25,000 - 35,000 characters, pass/fail).
- Poster and Presentation (pass/fail).

### **Literature**

*Will be announced at the beginning of the course.*

### **Scoring for the final grade**

No scoring (pass/fail)

### **Academic course coordinator**

Dipl. Soz.Päd. Magdalene Handel

### **Lecturer**

Dipl. Soz.Päd. Magdalene Handel

### **Notes**

The details of the internship semester are regulated by the currently valid internship regulations.