

# Admission regulations for undergraduate degree programs of Internationale Hochschule Liebenzell

*As amended on November 30, 2011,  
last amended by Senate resolution on June 25, 2025.*

## § 1 Scope of application and general admission requirements

- (1) The admission regulations apply to all undergraduate programs offered by Internationale Hochschule Liebenzell (IHL) – University of Applied Sciences. They apply in the current version.
- (2) Every German within the meaning of Article 116 of the German Basic Law (GG) is entitled to study at the university of his or her choice if he or she can prove the qualifications required for the respective academic program.
- (3) Nationals of any other country are deemed equivalent to Germans if the qualifications and language skills required for the respective academic program can be demonstrated.

## § 2 Admission requirements

Requirements for admission and enrollment at IHL

- (1) are the regulations for admission to degree programs at an university valid for the state of Baden-Württemberg (§ 58 and 59 LHG).
- (2) is a minimum age of 18 years at the start of studies.
- (3) is usually at least one year of (voluntary) work by the applicant in a congregation, community or youth association.
- (4) is the affirmation of the objectives of IHL in the sense of the university constitution, respect for the beliefs of others and a willingness to deal with the contemporary relevance of the biblical message.
- (5) for foreign language students is proof of sufficient German language skills<sup>1</sup>.

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1 As a rule, the following applies as proof

- German Language Examination for University Admission (DSH) Level 2
- Examination German as a Foreign Language (TestDaF) with a score of at least 4 in all partial exams

(6) is proof of sufficient English language skills for students in English-language classes<sup>2</sup>.

### § 3 Admission process

- (1) The applicant submits his or her application documents to the admission's office of the university. The documents consist of (justified exceptions are possible):
  - a cover letter explaining why the applicant is applying for admission at IHL.
  - a completed application form including at least two references of the applicant's choice who know both the applicant and the field of activity.
  - a handwritten curriculum vitae, which also provides information about the spiritual development, optionally including a passport photo.
  - certified copies or photocopies of graduation certificates and diplomas, training certificates, and employers' references.
  - proof of sufficient language skills.
  - a copy of a passport.
  - A police clearance certificate/certificate of good conduct which must not be older than 6 months at the time of application.
  - If applicable a valid residence permit or visa.
- (2) The reference providers are contacted by the admission's office and asked for a recommendation for application. A list of questions will be provided to the individuals as a basis for these recommendations.
- (3) Once the references have been received, the applicant will be invited to an interview. The admissions board, consisting of the executive committee and the respective degree program directors, then discusses the admission.
- (4) The applicant will be informed in writing about the result of the consultation (notification of admission or rejection).

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- Goethe Certificate B 2 of the German Goethe-Institut
  - telc German C 1 University
- 2 As a rule, the following applies as proof
- Note on the Common European Framework of Reference for Languages (CEFR) on high school diplomas and certificates of advanced technical college entrance qualification with at least B2 level or subsequently issued CEFR note by the respective Department of Education.
  - Pearson Test of English (PTE) certificate with a score of at least B2 level.
  - Test of English as a foreign Language (TOEFL)\* Internet-based (0-120 pts.): at least 72 points (according to the University of Marburg).
  - Test of English for International Communication (TOEIC) (10-990 pts.): Understanding. 785 points (according to the University of Marburg).
  - International English Language Testing System (IELTS): Understanding. Score 5 IELTS (according to the University of Marburg).
  - English for Speakers of Other Languages (ESOL, University of Cambridge): First Certificate in English (FCE) (according to the University of Marburg).

- (5) If there are fewer admission spots than applicants, the applicants who have not been considered will be informed of the place on the waiting list.

## § 4 Interview

- (1) The interview is usually conducted as a group interview.
- (2) The interview includes:
  - self-introduction of the applicant
  - choice of program and institution, as well as expectations of the studies
  - exercises on cooperation in a group setting and self-reflection skills
  - information about the university and the degree program
  - opportunity for applicants to ask questions

## § 5 Selection criteria

- (1) An applicant may be enrolled in a degree program if he or she proves that he or she has the required qualifications and there is no obstacle to admission.
- (2) The following student selection criteria apply to all undergraduate degree programs at IHL:
  - The aptitude for university studies. A high level of personal and communication skills is fundamental for the acquisition of the competencies described.
  - The expected suitability for the intended professional field. Since this will involve, among other things, a possible activity in congregational, church, missionary, social or intercultural services, this includes, from the outset, the willingness to take on such an activity out of one's own conviction. Suitability is also demonstrated by a personality structure that suggests successful preparation for such an activity.
  - The willingness to get involved in campus life and to affirm and respect the profile of the university as described in the preamble of the university constitution.
  - The grade of the general or subject-related university entrance qualification.
- (3) Applicants also have the opportunity to participate in courses as guests and in this way to get a better idea of the profile of IHL.

## § 6 Entry into force

These admission regulations enter into force on September 1, 2025.